

West Bengal Agro-Industries Corporation Ltd.
(A Govt. Undertaking)
23B, Netaji Subhas Road, 3rd Floor, Kolkata- 700001

Recruitment Circular No. 1/2018/WBAIC Dated 28.03.2018
(For website only)

West Bengal Agro-Industries Corporation Ltd., A Govt. of WB Undertaking, is looking for the following personnel:

1.	Assistant Engineer (In Agricultural Wing): (On Contract Basis) - 01 No.	
	Qualification	Graduate in Engineering (Agricultural) from recognized institution.
	Experience	Minimum 05(five) years practical experience after graduation preferred in the field of Repair and maintenance of Tractors, Power Tillers, Pump sets and Agricultural machinery etc. under any reputed organization. The applicants should be well conversant in preparation of estimates/ project reports, tender documents, evaluation of tenders and other allied jobs. Well conversant in computer application/ Auto CAD.
	Pay Band Scale	Rs. 15600-42000/- (PB-4A) + Gr. Pay Rs. 5400/-.
	Age Limit	Not below 18 years and not more than 38 years as on 01.01.2018 for general candidates. Age relaxation for SC/ST/OBC candidates as per norms.
	Contractual Period	One year and may be confirmed subject to satisfactory performance.
	Note	Presently, the vacancy is for 01 (one) post.
2.	Assistant Engineer (In Civil Wing): (On Contract Basis) - 01 No.	
	Qualification	Graduate in Engineering (Civil) from recognized institution.
	Experience	Minimum 05(five) years practical experience after graduation preferred in the field of Civil construction, handling and maintenance of civil works under any reputed organization. The applicants should be well conversant in preparation of estimates/ project reports, tender documents, evaluation of tenders and other allied jobs. Well conversant in computer application/ Auto CAD.
	Pay Band Scale	Rs. 15600-42000/- (PB-4A) + Gr. Pay Rs. 5400/-.
	Age Limit	Not below 18 years and not more than 38 years as on 01.01.2018 for general candidates. Age relaxation for SC/ST/OBC candidates as per norms.
	Contractual Period	One year and may be confirmed subject to satisfactory performance.
	Note	Presently, the vacancy is for 01 (one) post.

3. Supervisor (In Civil Wing): (On Contract Basis) -01 No.	
Qualification	Diploma in Engineering (Civil) from recognized institution of India/ Diploma from the State Council for Engineering and Technical Education, West Bengal or its equivalent.
Experience	01(one) year practical experience is desirable – in civil construction, handling/ maintenance of civil works/ structure.
Pay Band Scale	Rs. 7100-37600/- (PB-3) + Gr. Pay Rs. 3600/-.
Age Limit	Not below 18 years and not more than 38 years as on 01.01.2018 for general candidates. Age relaxation for SC/ST/OBC candidates as per norms.
Contractual Period	One year and may be confirmed subject to satisfactory performance.
Note	Presently, the vacancy is for 01 (one) post.
4. Supervisor (In Mechanical Wing): (On Contract Basis) -01 No.	
Qualification	Diploma in Engineering (Mechanical) from recognized institution of India/ Diploma from the State Council for Engineering and Technical Education, West Bengal or its equivalent.
Experience	01(one) year practical experience is desirable – in Maintenance/ handling of machinery/ Agricultural machinery implements/ equipments etc.
Pay Band Scale	Rs. 7100-37600/- (PB-3) + Gr. Pay Rs. 3600/-.
Age Limit	Not below 18 years and not more than 38 years as on 01.01.2018 for general candidates. Age relaxation for SC/ST/OBC candidates as per norms.
Contractual Period	One year and may be confirmed subject to satisfactory performance.
Note	Presently, the vacancy is for 01 (one) post.
5. Accounts Officer: (On Contract Basis) - 01 No.	
Qualification & Experience A. For Departmental Candidate	(i) Accountants with 5 years experience in this Corporation.
Qualification & Experience B. For Direct Recruitment	(ii) Chartered Accountant/Cost Accountant with 01(one) year experience in Accounts/Finance/Costing/Taxation, or (iii) Inter CA/Inter Cost with 05(five) years experience in Accounts/Finance/Costing/Taxation, or (iv) M. Com./B. Com. with 08/10(eight/ten) years experience in Accounts/Finance/Costing/Taxation branch in reputed firm/ Corporation/ Govt. offices in a Supervisory capacity of the Accounts Section.
Pay Band Scale	Rs. 15600-42000/- (PB-4A) + Gr. Pay Rs. 5400/-.
Age Limit	Not below 18 years and not more than 38 years as on 01.01.2018 for general candidates. Age relaxation for SC/ST/OBC candidates as per norms.
Contractual Period	One year and may be confirmed subject to satisfactory performance.
Note	Presently, the vacancy is for 01 (one) post and may increase as per requirement.

For Post Code: 1-5

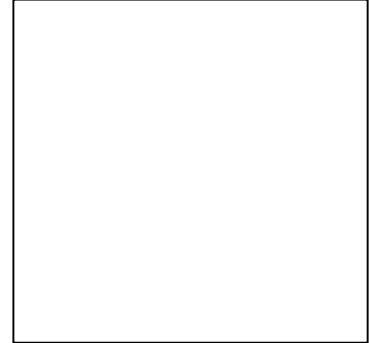
1. The interested candidates having required qualifications and experience may make application in the prescribed format to be downloaded from the website. The application in the downloaded format along with self attested Xerox copies of documents in support of qualification, experience, age, caste etc. and duly completed in all respect and duly signed by the applicant is to be submitted to the Managing Director, West Bengal Agro Industries Corporation Ltd, 23B, Netaji Subhas Road, 3rd Floor, Kolkata – 700001 in a closed envelope in the format of “**Application for the Post of _____**”. Recent self attested passport size photograph is to be pasted on the right hand corner of the application.
2. **An applicant would be eligible to make application for one category of post only. The choice of the applicant for multiple category of post will not be entertained and in such cases the application of the said applicant would be cancelled for all categories of post applied for.** The last date of receipt of application by this office is **26.04.2018 upto 4.30 PM**. Applications received after **26.04.2018 upto 4.30 PM** will not be considered due to postal delay even if it is sent by post/ courier service prior to any date of **26.04.2018**.
3. The selected candidates in all cases would be liable to be posted anywhere in the state of West Bengal. The actual no. of vacancy to be filled up may increase/decrease as per requirement of the Corporation if the circumstances so warrant. The Corporation reserves the right not to fill up any vacancy/post mentioned herein above.
4. The reservation of post will be as per rules of Govt. of WB. In case of non availability of candidates in reserved category the post will be filled up by general candidates.
5. The applicant in the category of SC/ST/OBC from state other than West Bengal will be treated as per norms.
6. Upper age limit (other than retired applicant) is relaxable by 5 years for SC / ST candidates of West Bengal, by 3 years for BC - A and BC - B candidates of West Bengal and upto 45 years of age for persons with disabilities having physically disability of 40% and above. The benefit of upper age limit will be admissible to the SC/ST/BC-A/BC-B candidates of West Bengal only. SC/ST/BC-A/BC-B candidates of other states will be treated as general candidates. The applicants belong to reserved category should submit self attested copy of caste certificate to be issued by – (i) In the district, the Sub Divisional Officer of the Sub Division concerned and (ii) In Kolkata – the District Welfare Officer, Kolkata and ex-officio Joint Director, Backward classes Welfare.
7. Date of birth as recorded in Madhyamik or Equivalent Admit Card/Certificate will only be accepted.

8. The list of eligible candidates and interview schedule for the post would be published in the website of this Corporation (www.wbagroindustries.com). No queries regarding eligible candidates/interview schedule would be entertained.
9. The requests for change of interview schedule will not be entertained.
10. Since applications received would be shortlisted, merely possessing the prescribed qualification and requisite experience would not entitle an applicant to be called for interview.
11. The candidates called for the examination/interview will not be entitled for reimbursement of any travelling expenses.
12. **The candidates must ensure that they have requisite qualification and experience shown against each post and thus fulfil the required criteria before applying for the post.**
13. **Incomplete application in any form will not be considered.**
14. Canvassing in any form shall disqualify an applicant.
15. Applications received through e-mail/Fax will not be entertained.
16. The applicants are advised to go through the full particulars of the advertisement and make sure that he/she satisfies all the requirements as per advertisement. In case, it is detected at any stage of recruitment/selection i.e. during test/interview/verification of documents etc. that an applicant has furnished incorrect/false information or suppressed any material fact(s), his/her candidature will automatically stand cancelled. If any of the above shortcoming(s) is/are detected even after appointment, his/her services are liable to be terminated without any notice.

APPLICATION FORMAT

Applicant's Passport size Photo

(Self attested)



To
The Managing Director,
West Bengal Agro Industries Corporation Ltd.,
23B, Netaji Subhas Road, 3rd Floor,
Kolkata – 700001

Sir:

With reference to your advertisement published in _____ on _____ and in your website Recruitment Circular no. 1/2018/WBAIC Dated 28.03.2018 for recruitment for the post of _____ (Mention category of post) I am furnishing below my candidature for your kind consideration for the said category of post.

1. Name in Full (Block Letter) : _____

2. Father's/Husband's Name : _____

3. (a) Date of Birth : _____

(b) Age as on 01.01.2018 : _____ Years _____ Months

4. Postal/Communication Address : _____

5. Permanent Address : _____

6. (a) Educational & (b) Technical Qualification :

Sl. No.	Examination Passed	Name of Board/University	Year of Passing	% of Marks

7. Work Experience:

Sl. No.	Name of Organization	Nature of work (In short)	From	To	Office Address	Total Period	Last Salary Drawn (₹)

8. Telephone (LL)/ Mobile No. : _____

9. E-Mail ID : _____

10. Nationality : _____

11. Religion : _____

12. Caste Category (Gen/SC/ST/OBC) : _____

Declaration: I hereby declare that the all information furnished above is true and best to my knowledge and belief. In case it is detected at any stage of interview and/or selection process and/or even after appointment that I have furnished any incorrect/false information or have suppressed any material fact(s), my candidature will automatically stand cancelled/services are liable to be terminated without notice.

Date: _____

(Full Signature of the Applicant)